



# ETHEKWINI MUNICIPALITY

## Request For Quotations

**Date: 20 October 2011**

**Enquiry Number: 2011-12 / 010**

### **Printing and Distribution of the Workplace – November 2011 issue**

The EtheKwini Municipality's Communication Unit invites eligible and accredited service providers to submit written quotations for the ff:

.....  
Printing and distribution of the Workplace magazine

Size: A4

Number of pages: 12 Pages, Saddle Stched, Double sided

Colour: Full Colour, High Gloss

Quantity: 15,000 copies

Paper: 120 gsm

Distribution : various municipal departments within EtheKwini Municipality

.....  
Artwork on a PDF format will be provided by the Unit.....

Sealed quotations, addressed to the Administration Section and marked **“Enquiry Number : 2011-12 / 010 Printing and Distribution of the Workplace”** must be placed in the quotation box located in the Reception Area, 7<sup>th</sup> Floor, Rennie's House, 41 Margaret Mncadi Avenue Durban, (and not any other municipal department) not later than 16h00 on **Friday 2011-10-28.**

### **Enquiries**

Zanele Njapha – Administration Officer (Tel: 031 311 4827/8) (Fax 031 3328051)

Email : [NjaphaZanele@durban.gov.za](mailto:NjaphaZanele@durban.gov.za)

Themba Nyathikazi – Manager Publications (Tel: 031 311 4804) (Fax 031 3328051)

Email : [NyathikaziT@durban.gov.za](mailto:NyathikaziT@durban.gov.za)